

# CITY OF CULLMAN

204 2nd Avenue NE  
Cullman, Alabama 35055

(256) 775-7102  
cityhall@cullmanal.gov

P.O. Box 278  
Cullman, Alabama 35056

## SPECIAL EVENT PERMIT REQUEST FORM

Applications should be submitted to the City Clerk's Office at least thirty (30) days before the event, or on the soonest date possible, as the application process takes several weeks to complete.

### SECTION 1 | GENERAL INFORMATION

DATE SUBMITTED: MAY 31, 2022  
(Today's date. Not the event date.)

REQUESTING ORGANIZATION/BUSINESS:

SOUTHERN ACCENTS ARCHITECTURAL ANTIQUES

CONTACT PERSON:

GARLAN GUDGER OR MADI CLAIRE JOHNSON

ADDRESS: 308 2ND AVE SE

PHONE: 2565907658

FAX: \_\_\_\_\_

EMAIL: MARKETING@SA1969.COM

TYPE OF EVENT:

- 5K/10K Run/Walk     Race/Ride  
 Festival/Concert     Protest/Picket/Rally  
 Block Party     Film/Photo Session  
 Other ALLEY PARTY

IS THIS A 501(c)(3) CHARITY EVENT?

NO

YES (Enter 501(c)(3) number below.)

812236195

- FOR ADMINISTRATIVE USE ONLY -

DATE RECEIVED IN OFFICE: MAY 31 2022

MAYOR'S OFFICE INITIAL REVIEW

Approved     Conditionally Approved     Denied

COMMENTS/CONCERNS: \_\_\_\_\_

Woody Jacobs / 6/2/22  
MAYOR    DATE

POLICE DEPARTMENT'S INITIAL REVIEW

Approved     Conditionally Approved     Denied

COMMENTS/CONCERNS: \_\_\_\_\_

Kenny Anderson / 06/01/22  
POLICE CHIEF OR DESIGNEE    DATE

FIRE RESCUE'S INITIAL REVIEW

Approved     Conditionally Approved     Denied

COMMENTS/CONCERNS: \_\_\_\_\_

B. Bly / 06/01/22  
FIRE CHIEF OR DESIGNEE    DATE

CPRST INITIAL REVIEW

Approved     Conditionally Approved     Denied

COMMENTS/CONCERNS: \_\_\_\_\_

W. Anderson / 6/1/22  
CPRST DIRECTOR OR DESIGNEE    DATE

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## SECTION 2 | DETAILED EVENT INFORMATION

DATE(S) OF EVENT: JULY 9, 2022 TIME(S) OF EVENT: 6PM-10PM

DETAILED DESCRIPTION OF EVENT: ANNUAL CUSTOMER APPRECIATION PARTY IN THE ALLEY. WE WILL HAVE A LIVE BAND, FOOD TRUCK, & BEVERAGES.

TYPE OF PROPERTY TO BE USED FOR EVENT (check all that apply):

- Public Street and/or Sidewalk
- City Park or Recreational Facility\*  
\*Have you contacted CPRST to reserve the park or recreational facility?  YES  NO  
CPRST must grant approval before this application is submitted. Who did you speak with at CPRST? \_\_\_\_\_
- Private Property Owned by a Third Party\*  
\*Have you received permission from the owner to use the property?  YES  NO  
Written permission must be attached to this application.
- Public Property Owned/Maintained by Another Government Entity\*  
\*Have you received written permission from the government entity that owns/maintains it?  
 YES  NO Written permission must be attached to this application.
- Private Property Owned by You or Your Organization
- Other \_\_\_\_\_

EVENT LOCATION & ADDRESS (Give precise event location details; i.e. address, route, etc.): 308 2ND AVE. SE CULLMAN, ALABAMA 35055. ALLEY BEHIND SOUTHERN ACCENTS.

WILL YOUR EVENT INCLUDE AMPLIFIED MUSIC/SPEAKING OR OTHER NOISE?

Events involving amplified music, speaking, or other excessive noise as defined by the city's noise ordinance shall conclude by 10 PM unless otherwise noted. Complaints will be investigated by the police department.

NO  YES | Describe: YES, WE WILL HAVE A LIVE BAND AND SPEAKERS.

WILL ALCOHOL BE SERVED DURING THIS EVENT?  NO  YES

Requesting Party shall be responsible for contacting the City Clerk's Office and any other applicable office to obtain all necessary permits, licenses, and permissions.

WILL YOUR EVENT INCLUDE FOOD OR DRINK VENDORS?  NO  YES

Requesting Party shall be responsible for contacting the City Clerk's Office, County Health Department, and other applicable offices to obtain all necessary permits, licenses, and permissions.

WILL YOUR EVENT INCLUDE VENDORS OR CRAFTS OR OTHER ITEMS?  NO  YES

Requesting Party shall be responsible for contacting the City Clerk's Office and any other applicable office to obtain all necessary permits, licenses, and permissions.

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## SECTION 3 | CITY SERVICES REQUESTED/REQUIRED

REQUESTING PARTY IS RESPONSIBLE FOR COORDINATING AND PAYING COSTS ASSOCIATED WITH ANY ASSISTANCE NEEDED FROM CITY DEPARTMENTS ONCE THE EVENT IS APPROVED.

### A. ARE YOU REQUESTING THE CLOSING OF ANY PUBLIC STREET OR SIDEWALK?

- NO** | Skip to Question B.  
 **YES** | Approval of all property owners/managers or residents affected by the street/sidewalk closing is required. **PAGE 5** of this application **MUST** be completed (**REQUIRED**).

List all streets and/or sidewalks you request to be closed below (attach map, if necessary):

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Will you require the use of city-owned barricades?  **YES**  **NO** (Requesting Party shall be responsible for contacting the Street Department upon approval of the event to reserve and arrange for the use of city-owned barricades.)

### B. WILL YOU REQUIRE, OR ARE YOU REQUESTING, POLICE SERVICES?

- EVENTS WHICH INCLUDE THE SERVING ALCOHOL REQUIRES A **MINIMUM OF 2 OFFICERS** ON SITE. -

- NO** | Skip to Question C.  
 **REQUIRED** | How many officers?\* 2  
 **REQUESTED** | How many officers?\* 2  
 **UNSURE** | Contact the Police Department.

\*Police Chief has final discretion on whether police services are required and how many officers are necessary.

#### OFF DUTY POLICE RATES PER HOUR

\$30.00 | NORMAL RATE  
\$35.00 | RATE IF ALCOHOL SERVED  
- MINIMUM 4 HOURS -

### C. ARE YOU REQUESTING FIRE/EMT SERVICES?

- NO** | Skip to Question D.  
 **YES** | How many firefighter/EMTs?\* \_\_\_\_\_

\* Fire Chief has final discretion on whether fire/EMT services are required and how many personnel are necessary.

**AMBULANCE TRANSPORT IS NOT INCLUDED.** If ambulance is required, the requesting party shall be

responsible for contacting the ambulance service of choice to ensure ambulance coverage for the event.

#### OFF DUTY FIRE/EMT RATES PER HOUR

\$30.00 | NORMAL RATE  
\$35.00 | RATE IF ALCOHOL SERVED  
- MINIMUM 4 HOURS -

NOTE: IT WILL BE AT THE DISRECTION OF THE CITY TO DETERMINE WHETHER THE REQUESTING PARTY IS RESPONSIBLE FOR COSTS ASSOCIATED WITH POLICE AND/OR FIRE/EMT SERVICES AS REQUIRED BY THE CITY OR AS REQUESTED BY THE UNDERSIGNED REQUESTING PARTY.

### D. ARE YOU REQUESTING PERMISSION FOR THE USE OF PORTABLE TOILETS? **NO** **YES**

The requesting party shall be responsible for contacting the Cullman County Health Department and the Cullman Building Inspection Department regarding the cost, placement, and use of portable toilets.

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**BY SIGNING BELOW, YOU ACKNOWLEDGE:**

1. That you have read and understand the procedures and regulations regarding special events.
2. That you understand and agree to abide by these procedures and regulations as well as any other rules, regulations, and laws that pertain to your event.
3. That you understand that it is your responsibility to contact the appropriate department(s) if assistance is needed, and that you agree to pay any costs that may be associated with any departmental assistance.
4. That you understand submitting this Special Event Permit Request is not a guarantee that your request will be approved.
5. That this application is complete and that the information contained in the application is true and correct to best of your knowledge.

 \_\_\_\_\_  
Signature of Requesting Party                      5/24/22                      \_\_\_\_\_  
Date

Garlan Hudger Jr. \_\_\_\_\_  
Printed Name

owner \_\_\_\_\_  
Title

Southern Accents \_\_\_\_\_  
Business or Organization Name (if applicable)