

ORDINANCE NO. 2026 – 34

TO ESTABLISH PROCEDURES FOR ADOPTING THE ANNUAL STREET AND TRANSPORTATION INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN FOR THE CITY OF CULLMAN, ALABAMA

WHEREAS, the Cullman City Council recognizes that street and transportation infrastructure are among the City of Cullman's most significant capital assets and financial obligations; and

WHEREAS, Ala. Code § 23-8-8 requires municipalities receiving state transportation funds to adopt an annual transportation plan identifying projects for the next fiscal year; and

WHEREAS, sound fiscal governance requires transparency, long-range planning, clearly identified funding sources, and public communication regarding capital street improvements; and

WHEREAS, the City Council finds that a formally adopted annual street and transportation infrastructure capital plan enhances transparency, assists in strategic budgeting, and promotes public accountability; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Cullman, Alabama:

SECTION II. The following section, Section 411 of Chapter 2 Administration, Article VI. Finance, of the *Code of Ordinances City of Cullman, Alabama*, is hereby added as follows:

Sec. 2-411. Procedures to adopt the annual Street and Transportation Infrastructure Capital Improvement Plan.

- (a) Purpose.
 - a. Establish a mandatory Annual Street and Transportation Infrastructure Capital Improvement Plan according to Ala. Code § 23-8-8.
 - b. Require City Council approval of said plan prior to submission of the Mayor's proposed budget.
 - c. Ensure all paving expenditures are aligned to the said and approved plan.
 - d. Promote transparency and public communication.
 - e. Provide structured reporting and accountability.

- (b) Applicability.
 - a. This ordinance shall apply to any department responsible for street paving, resurfacing, reconstruction, or major roadway capital improvements.

- (c) Street and Transportation Infrastructure Capital Improvement Plan.
 - a. Annual Submission Requirement according to Ala. Code § 23-8-8 - No later than June 1 of each year, the Street Superintendent, in coordination with engineering and under the supervision of the Mayor, shall submit to the City Council a proposed annual Street and Transportation Infrastructure Capital Improvement Plan for the upcoming fiscal year. The City Council shall adopt the annual Street and Transportation Capital Improvement Plan by August 31.

 - b. Required Contents of the Street and Transportation Infrastructure Capital Improvement Plan shall include, at minimum, the following:
 - i. Complete List of Proposed Projects: The Annual Street and Transportation Infrastructure Capital Improvement Plan, according to Ala. Code § 23-8-8, shall provide a detailed list of projects for which expenditures are intended to be made in the next fiscal year based upon an estimate of the revenues anticipated from the fund during the fiscal year.
 - 1. Street name.
 - 2. Project limits.
 - 3. Description (mill & overlay, full-depth reconstruction, widening, drainage correction, etc.).

- ii. Project Prioritization Methodology
 - 1. Pavement condition index (PCI) or similar objective criteria.
 - 2. Traffic volume considerations.
 - 3. Safety concerns.
 - 4. Economic development impact.
 - 5. Utility coordination needs.
- iii. Timeline
 - 1. Projected bid date of each project.
 - 2. Anticipated start date of construction of each project.
 - 3. Estimated date of completion of each project.
- iv. Detailed Cost Estimates
 - 1. Engineering.
 - 2. Materials.
 - 3. Construction.
 - 4. Contingency.
- v. Identified Funding Sources
 - 1. Rebuild Alabama funds
 - 2. Gas tax revenues.
 - 3. General fund.
 - 4. Bond proceeds.
 - 5. Federal or state grants.
 - 6. ARPA or other special revenue.
- vi. Five-Year Capital Projection
 - 1. Forecasted paving needs.
 - 2. Estimated funding gaps.
 - 3. Long-term maintenance strategy.
- vii. Map Exhibit
 - 1. Geographic visualization of proposed paving projects.

- (d) Review and Approval of the Street and Transportation Infrastructure Capital Improvement Plan
 - a. Mandatory Public Presentation - The Mayor, Street Superintendent, and/or Engineering shall:
 - i. Present the proposed Street and Transportation Infrastructure Capital Improvement Plan at a regularly scheduled City Council meeting, according to Ala. Code § 23-8-8, a detailed list of projects for which expenditures are intended to be made in the next fiscal year based upon an estimate of the revenues anticipated from the fund during the fiscal year.
 - ii. The written report, according to Ala. Code § 23-8-8, shall include detailed expenditures made from the fund during the previous fiscal year, which includes the status of each project in the previous fiscal year's Street and Transportation Infrastructure Capital Improvement Plan. The written report shall be presented at the first City Council meeting in January.
 - iii. Answer questions from the City Council and community.
 - iv. Allow public comment.
 - b. Adoption by the City Council according to Ala. Code § 23-8-8:
 - i. Adopted by resolution of the City Council.
 - ii. Approved prior to submission of the Mayor's proposed annual budget.
 - c. Budget Restriction - No paving-related capital expenditures shall be included in the proposed budget unless:
 - i. The project appears in the Council-approved Street and Transportation Infrastructure Capital Improvement Plan.
 - ii. The City Council approves an emergency amendment by Resolution.

- (e) Amendments to the Plan
 - a. Amendments to the adopted Street and Transportation Infrastructure Capital Improvement Plan shall require:
 - i. Written explanation of change.
 - ii. Updated funding sources.
 - iii. Public City Council approval by resolution.
- (f) Reporting Requirements
 - a. The Street Superintendent shall submit quarterly reports to the City Council detailing:
 - i. Project status.
 - ii. Expenditures to date.
 - iii. Budget variances.
 - iv. Project delays.
 - v. Change orders.
 - vi. Updated completion dates.
 - b. These reports shall be presented in a public City Council meeting.
- (g) Transparency
 - a. Upon adoption of the Street and Transportation Infrastructure Capital Improvement Plan by the City Council, the plan shall be posted at city hall and the municipal street department, and remain posted until the next plan is adopted by the City Council and posted, and shall be published on the official City website according to according to Ala. Code § 23-8-8:
 - i. A summary shall be distributed through official City communication channels.
 - ii. A project status tracker shall be maintained online.
- (h) Failure to Comply
 - a. Failure to submit the required Street and Transportation Infrastructure Capital Improvement Plan by June 1 may:
 - i. Prevent inclusion of discretionary paving projects in the proposed budget.
 - ii. Require formal explanation. The Mayor and the Street Superintendent shall provide a written statement to be read into the record explaining the reasons for the delay and submit an updated timeline for the completion of the plan.
- (i) Emergency Exceptions
 - a. Emergency repairs - These urgent, high-priority interventions are performed to address critical situations that pose immediate threats to public safety, infrastructure integrity, or essential mobility. They include, but are not limited to:
 - i. Response to natural disasters (such as floods, hurricanes, tornadoes, earthquakes, severe storms, wildfires, or other extreme weather events) that damage roadways, drainage systems, bridges, or related infrastructure.
 - ii. Repairs following infrastructure collapse or structural failure (e.g., bridge failures, sinkholes, major pavement blowouts, or undermined roadbeds).
 - iii. Mitigation of immediate safety hazards (including but not limited to large potholes creating imminent danger, fallen trees or debris blocking travel lanes, hazardous debris on roadways, unstable slopes, exposed utilities, or other conditions that present a clear and present risk to motorists, pedestrians, cyclists, or emergency responders).
 - b. Emergency repairs prioritize rapid assessment, temporary stabilization, debris clearance, and restoration of safe passage to minimize harm, facilitate emergency access, and support community recovery efforts.
 - c. May proceed prior to amendment of the Street and Transportation Infrastructure Capital Improvement Plan for Emergency Exceptions, provided:
 - i. The Mayor certifies the emergency in writing.
 - ii. The City Council ratifies the action at its next regular meeting.

- (j) Street Maintenance
 - a. The Mayor is authorized to approve all routine street maintenance, included in the city budget as adopted by the City Council, as deemed necessary for the safety of our citizens.
 - b. Routine street maintenance encompasses a variety of ongoing activities designed to preserve roadway safety, functionality, and appearance. These include, but are not limited to:
 - i. Filling potholes and patching pavement defects.
 - ii. Repairing utility cuts and patches.
 - iii. Restoring curbs and gutters.
 - iv. Maintaining and repairing storm drains and drainage structures.
 - v. Repairing or replacing damaged sidewalks.
 - vi. Restriping pavement markings and refreshing traffic lines.
 - vii. And other routine upkeep tasks as needed to sustain the street network.
 - c. The City Council will approve a street maintenance fund in the annual budget for the Mayor to manage special projects as deemed necessary for the good of the community.

SECTION III. SEVERABILITY CLAUSE. Each and every provision of this Ordinance is hereby declared to be an independent provision and that holding of any provision hereof to be void and invalid for any reason shall not affect any other provision hereof and it is hereby declared that the other provisions of this Ordinance would have been enacted regardless of any provision which might have been held invalid. This Ordinance repeals any prior Ordinance in conflict therewith.

SECTION IV. EFFECTIVE DATE. This ordinance shall be effective following its passage, approval and publication as required by law.

ADOPTED BY THE CITY COUNCIL this the 23rd day of March, 2026.

President of the City Council

ATTEST:

City Clerk

APPROVED BY THE MAYOR this the 23rd day of March, 2026.

Mayor

COUNCIL AGENDA REQUEST

Date: 03/06/2026

Department: Street Name: Pam Leslie

Phone: 256-775-7104 Email: pleslie@cullmanal.gov

Type of request (select all that apply):

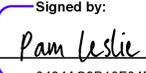
- Alcohol License
- Budget Amendment
- Contract Approval
- Public Comment
- Special Event
- Other ordinance
- Annexation
- Change Order
- Petition
- Resolution
- Tax Abatement
- Bid Award
- Codification Change
- Proclamations
- Rezoning
- Variance

Reason for Request:

Updated paving procedure ordinance reflecting June 1 date

Supporting Documentation:

Attach supporting documentation.

Signature:  

Signed by: Pam Leslie
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Approval Sequence:

1. Administration – City Clerk’s Office

Verifies form is completed and proper documentation is attached.

Approved to Move Forward Rejected Return to Requestor

Comments:

Signature:  Date: March 6, 2026 | 8:12 AM CST

Signed by: Pam Leslie
8F02210223EC457...

2. Council Committee Chairperson - Jason Willoughby

Ensures necessity of the request.

Approved to Move Forward Rejected Return to Admin

Comments:

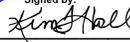
Signature:  Date: March 6, 2026 | 8:32 AM CST

Signed by: Jason Willoughby
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3. Council President

Approved for Council Agenda Rejected Return to Committee

Comments:

Signature:  Date: March 6, 2026 | 8:52 AM CST

Signed by: Kim Hall
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4. Administration – City Clerk’s Office

Added to Council Agenda Date of Meeting: 03/09/2026

Comments:

Signature:  Date: 03/07/2026

Signed by: Wes Moore
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