

# SPECIAL EVENT PERMIT APPLICATION

Submit application at least <u>30 days prior to the event</u>. The approval process can take up to thirty (30) days. Please plan with this time in mind when making commitments, advertising, etc. Please read PAGE 3 before completing this application.

NAME OF EVENT:  St. John's Evangelical Church 150th Anniversary Celebration DATE(S) OF EVENT: Sunday May 5, 2024  Title: Administrative Assistant / Facility Coordinator Organization: St. John's Evangelical Protestant Church Address: 512 2nd Ave SE Cullman, Al 35055 Phone Number(s): 256-734-0344 or 256-708-3557 Karen Event Type: Sk/10K Run → Must call City Hall at 256-775-7104 re: route. Parade/Procession Race/Ride Protest/Picket/Rally→ Must call CPD (256-734-1434) for rules. Block Party Ki Other Dinner on the ground and festivities  DESCRIPTION OF EVENT: 150th Anniversary of our Church. We will dinner on the grounds and iso a fish firy. Games and contests of yester year  DESCRIPTION OF EVENT (Expected Maximum Attendance) Xi Small Event (<500 persons) Large Event (5000+ persons) Large Event (5000+ persons) Por large events, event safety and operational plans MUST be submitted with this application.  Perket Recreational Facility Name of CPRST employee who authorized use: Property Owned by Someone Else Property Owned by Someone Else Property Owned Manager: Is the Owner/Manager: written authorization attached? YES NO	EVENT INFORMATION	- EVENT ORGANIZER -
Organization: St. John's Evangelical Protestant Church    Must call City Hall at 256-775-7104 re: route   Parade/Procession	NAME OF EVENT:	
TIME(s) OF EVENT: 8:00am -3:00pm  EVENT TYPE:    SK/10K Run → Must call City Hall at 256-775-7104 re: route.   Parade/Procession   Race/Ride   Protest/Picket/Rally → Must call CPD (256-734-1434) for rules.   Block Party   Block Party   Block Party   Department of the ground and festivities   DESCRIPTION OF EVENT:   150th Anniversary of our Church. We will dinner on the grounds and also a fish fry. Games and contests of yester year   DEPARTMENTAL INITIAL REVIEWS    SIZE OF EVENT (Expected Maximum Attendance)   X1 Small Event (<500 persons)   Medium Event (500-5000 persons)   Date   D	St. John's Evangelical Church 150th Anniversary Celebration	Title: Administrative Assistant / Facility Coordinator
Cullman, Al 35055  Pevent Type:  St/10K Run → Must call City Hall at 256-775-7104 re: route.  Parade/Procession  Race/Ride  Festival/Concert  Protest/Picket/Rally → Must call CPD (256-734-1434) for rules.  Block Party  No Other Dinner on the ground and festivities  DESCRIPTION OF EVENT:  150th Anniversary of our Church. We will dinner on the grounds and also a fish fry, Games and contests of yester year  DESCRIPTION OF EVENT:  150th Anniversary of our Church. We will dinner on the grounds and also a fish fry, Games and contests of yester year  DESCRIPTION OF EVENT:  150th Anniversary of our Church. We will dinner on the grounds and also a fish fry, Games and contests of yester year  DESCRIPTION OF EVENT:  150th Anniversary of our Church. We will dinner on the grounds and also a fish fry, Games and contests of yester year  DESCRIPTION OF EVENT:  150th Anniversary of our Church. We will dinner on the grounds and also a fish fry, Games and contests of yester year  DESCRIPTION OF EVENT:  150th Anniversary of our Church. We will dinner on the grounds and also a fish fry, Games and contests of yester year  DESCRIPTION OF EVENT:  150th Anniversary of our Church. We will dinner on the grounds and also a fish fry, Games and contests of yester year  DESCRIPTION OF EVENT:  150th Anniversary of our Church. We will dinner on the grounds and also a fish fry, Games and contests of yester year  03/28/2024  MeyopticeMat209845.  Date  POLICE DEPARTMENT  Approved Conditionally Approved Denied  Comments/Concerns:  Descusigened by:  Des	DATE(S) OF EVENT: Sunday May 5, 2024	
EVENT TYPE:  □ Sk/10k Run → Must call City Hall at 256-775-7104 re: route. □ Parade/Procession □ Race/Ride □ Festival/Concert □ Protest/Picket/Rally → Must call CPD (256-734-1434) for rules. □ Block Party Ⅰ Other Dinner on the ground and festivities □ DESCRIPTION OF EVENT: □ Stoth Anniversary of our Church. We will dinner on the grounds and also a fish fry. Games and contests of yester year □ Description Protest (500 persons) □ Medium Event (500-5000 persons) □ Medium Event (500-5000 persons) □ Medium Event (500-5000 persons) □ Large Event (5000+ persons) □ For large events, event safety and operational plans MUST be submitted with this application. □ Property Owned by Someone Else □ Property Owned Si provided for this purpose, if needed. Name of Owner/Manager: □ Is the Owner/Manager: □ State Of Event (500-5000 persons) □ Marcel Recereational Facilities □ Property Owned by Someone Else □ Property Owned by Someone Else □ Property Owned Someone Else □ Description of Elese □ Description of Elese □ Description of Elese □ Description of Elese □ Property Owned Someone Else □ Property Owned So	TIME(S) OF EVENT: 8:00am -3:00pm	
Parade/Procession	EVENT TYPE:	
Race/Ride	☐ 5K/10K Run—➤ Must call City Hall at 256-775-7104 re: route.	1.1
Festival/Concert   Forestival/Concert   Forestiv	☐ Parade/Procession	
DATE SUBMITTED: 3.25.2024 pl    Block Party   Block Party	□ Race/Ride	karennasseii1@gmaii.com
DEPARTMENTAL INITIAL REVIEWS  MAYOR'S OFFICE  X_ApprovedConditionally ApprovedDenied  Comments/Concerns:	☐ Festival/Concert	- FOR ADMINISTRATIVE USE ONLY -
MAYOR'S OFFICE    Sescription of Event   Superior   Superior	☐ Protest/Picket/Rally-→Must call CPD (256-734-1434) for rules.	DATE SUBMITTED: 3.25.2024 pl
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### Approved Conditionally Approved Denied    Comments/Concerns:	DESCRIPTION OF EVENT:	X_ Approved Conditionally Approved Denied
SIZE OF EVENT (Expected Maximum Attendance)    Small Event (<500 persons)	150th Anniversary of our Church. We will dinner on the grounds	Comments/Concerns:
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TYPE OF PROPERTY TO BE USED: (Check all that apply.)    Public Street and/or Sidewalk	☐ Large Event (5000+ persons)	Comments/Concerns:
TYPE OF PROPERTY TO BE USED: (Check all that apply.)    Public Street and/or Sidewalk		DocuSigned by:
Police Chief of Designee    Police Chief of Designee   Date		
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Name of Owner/Manager:		
Is the Owner/Manager's written authorization attached?	Page 8 is provided for this purpose, if needed.	
YESNU CPST Director or Designee Date	-	
Of Not Director of Designice Date	YESNO	CPRST Director or Designee Date

## WHAT IS A SPECIAL EVENT PERMIT AND WHAT IS CONSIDERED A SPECIAL EVENT?

Special Event Permits are issued to individuals or organizations planning to hold special events within the Cullman city limits. A special event is an event involving: The closing and/or use of public roads, sidewalks, parks & recreational facilities, or other public property within the Cullman city limits or that involve amplified speaking/music or other types of excessive noise within the Cullman city limits, whether on public or private property. Other events may also fall under the category of "special event." If you are unsure whether your event qualifies as a "special event," contact the City Clerk's Office (see page 6).

## PROCEDURE FOR OBTAINING A SPECIAL EVENT PERMIT

- 1. Completed, signed applications should be submitted to the City Clerk's office at least thirty (30) days prior to the event.
- 2. Your application will be reviewed by the City Clerk's office to verify that the application is valid and complete.
- 3. Your application will then undergo initial review by the Police Department, Fire/Rescue Department, CPRST, and Mayor.
- 4. Your application will then be added to an upcoming City Council meeting agenda. (Contact the City Clerk's office for the date and time of the City Council meeting at which your application will be considered see page 6 for contact info.)
- 5. Once your application is approved by the City Council, the Special Event Permit will be issued by the Mayor.

## **RULES & REGULATIONS REGARDING SPECIAL EVENTS**



Applicant shall provide to the City detailed plans as required per City Ordinance to allow the City to evaluate and assure that the proposed event will not pose an unreasonable danger to public health and safety and will not excessively burden municipal resources without adequate planning so as to create such a danger. A site map for the event illustrating the location of any tents, stages, viewing platforms, port-a-lets, parking, waste receptacles, etc., shall also be provided.

- Use of city parks & recreational facilities MUST be authorized by CPRST (see page 6) prior to submitting this application.
- Events involving the sale and/or consumption of alcohol beverages require additional permits and/or licenses. You MUST contact CPRST (256-734-9157) prior to submitting this application.
- If you use property belonging to a third party, written authorization from property owner/manager is required (see page 8).
- If streets are closed for the event, you MUST attach written consent from all affected property owners/managers (see page 7) and ensure that adequate ingress & egress paths for fire, medical, & police emergency response is maintained.
- If your event is a race, run, or walk, you MUST contact the City Clerk's Office for the preferred route (see page 6).
- Events involving the use of vendors require additional permits and/or licenses from the City Clerk's Office (see page 6).
- If food trucks are used, food truck vendors MUST have a current inspection on file with the Fire Marshal (see page 6).
- Events involving loud noise or amplified music MUST conclude at 10PM, unless another time is approved by the City Council.
- Events involving pyrotechnics must be submitted 30 days prior to the event and you MUST contact the Fire Marshal for additional city and state requirements (see page 6).
- If assistance is needed from a city department, you MUST contact the department to coordinate said assistance (see page 6).
- You must contact local public safety officials and follow all local and state rules, regulations, ordinances, and adopted codes.
- You are responsible for costs incurred for city assistance (police/fire/EMT/telecommunicator services, barricades, etc.), unless otherwise noted.

# RIGHTS RESERVED BY THE CITY OF CULLMAN

The City of Cullman reserves the right to:

- Approve any event subject to requirements and ordinances of the City of Cullman concerning public safety.
- Intervene if the application and/or planning of the event presents potential and significant traffic issues, public safety issues
  and/or excessive noise complaints, or any other issues/disturbances which have a high likelihood to occur based on the totality
  of the circumstances surrounding the event, or which do occur, and take appropriate measures to resolve these issues up to
  and including the revocation of any Special Event Permit issued.
- Revoke the Special Event Permit should the event organizer (or agents thereof) fail to abide by any of the special event rules, regulations, or agreements.
- Suspend or revoke any Special Event Permit should circumstances beyond either party's control change significantly enough to warrant said suspension or revocation.



SPECIAL EVENTS ARE NOT AUTHORIZED UNTIL: (1) THE CITY COUNCIL GRANTS APPROVAL; (2) THE EVENT ORGANIZER OBTAINS/SUBMITS ALL REQUIRED PERMITS/LICENSES/AUTHORIZATIONS; (3) EVENT ORGANIZER PAYS ALL REQUIRED FEES/COSTS; (4) THE SPECIAL EVENT PERMIT IS SIGNED BY THE EVENT ORGANIZER AND THE MAYOR.

	ENT LOCATION & ADDRESS (attach map or diagram):				
	St. John's Evangelical Protestant Church 512 2nd Ave SE				
	Jiman Al 35055				
1.	IS THIS A 501(c)(3) CHARITY EVENT?	YES	X_NO		
	If YES:				
	Entity Name 501(c)(3) Nur	nber			
2.	ARE YOU REQUESTING THE CLOSING OF PUBLIC STREETS OR SIDEWALKS?	YES	NO		
	If event involves closing streets or sidewalks, you <b>MUST</b> have written approval of all property owners/manage affected by the closing. Page 7 is provided for this purpose, if needed.	ers or resi	dents		
	You <b>MUST</b> ensure that adequate ingress and egress paths for fire, medical, and police emergency response times; coordinate closely with local public safety officials; and follow all rules, regulations, ordinances, and ad City of Cullman and the State of Alabama.				
	If YES, list streets/sidewalks to be closed (attach map or diagram).  6th Street SE between 3rd Ave SE and 2nd Ave SE				
	This is the street that runs on the south side of the church and the north side of the Ruehl Building or	ur			
3.		X_YES	NO		
4.	Event organizer shall be responsible for arranging use of city barricades and paying applicable costs (see page 6  WILL YOUR EVENT INCLUDE AMPLIFIED MUSIC/SPEAKING OR OTHER EXCESSIVE NOISE?	YES	NO		
	Events involving amplified music, speaking, or other excessive noise as defined by the City's noise ordinance <b>10PM</b> , unless otherwise noted. Complaints will be investigated by the Cullman Police Department.	shall cor	nclude by		
	If YES, describe: we will have a stationary mic for announcements and a couple small groups for ente	rtainmen	it.		
5.	WILL ALCOHOL BE SERVED DURING THIS EVENT?	YES	X_NO		
	If YES, you MUST CONTACT CPRST (256-734-9157) BEFORE SUBMITTING THIS APPLICATION! Also, a alcohol require a minimum of two (2) police officers on site at the expense of the event organizer.	ny event i	nvolving		
	Have you contacted CPRST concerning serving alcohol at your event?YES NO				
6.	WILL YOUR EVENT INCLUDE FOOD OR DRINK VENDORS?  Event organizer shall be responsible for obtaining all necessary permits, licenses, and permissions. (See page 6	YES	_X_NO		
7.	WILL ANY VENDORS BE USING FOOD TRUCKS AT THE EVENT?  Food truck vendors are required to have a current inspection on file with the Fire Marshal's office (See page 6.)	YES	NO		
8.	WILL YOUR EVENT INCLUDE VENDORS OF CRAFTS OR OTHER ITEMS?	YES	_X_NO		
	Event organizer shall be responsible for obtaining all necessary permits, licenses, and permissions. (See page 6	.)	V		
9.	WILL YOUR EVENT INVOLVE PYROTECHNICS (fireworks, etc.)?  Per City Ordinance, this application must be submitted to the City Council for approval 30 days prior to the date of the City Council for approval 30 days prior to the date of the City Council for approval 30 days prior to the date of the City Council for approval 30 days prior to the date of the City Council for approval 30 days prior to the date of the City Council for approval 30 days prior to the date of the City Council for approval 30 days prior to the date of the City Council for approval 30 days prior to the date of the City Council for approval 30 days prior to the date of the City Council for approval 30 days prior to the date of the City Council for approval 30 days prior to the date of the City Council for approval 30 days prior to the date of the City Council for approval 30 days prior to the date of the City Council for approval 30 days prior to the date of the City Council for approval 30 days prior to the date of the City Council for approval 30 days prior to the date of the City Council for approval 30 days prior to the date of the City Council for approval 30 days prior to the date of the City Council for approval 30 days prior to the date of the City Council for approval 30 days prior to the City Council for approval 30 days prior to the City Council for approval 30 days prior to the City Council for approval 30 days prior to the City Council for approval 30 days prior to the City Council for approval 30 days prior to the City Council for approval 40 days prior to the City Council for approval 40 days prior to the City Council for approval 40 days prior to the City Council for approval 40 days prior to the City Council for approval 40 days prior to the City Council for approval 40 days prior to the City Council for approval 40 days prior to the City Council for approval 40 days prior to the City Council for approval 40 days prior to the City Council for approval 40 days prior to the City Council for approval 40 days prior to the City Co	YES of the eve	_X_NO		
	the event planner is required to contact the Fire Marshal's office regarding additional city and state requirements	. (See pa	ge 6.)		
10.	ARE YOU REQUESTING POLICE SERVICES OR ARE POLICE SERVICES REQUIRED?	YES	X_NO		
	A minimum of two (2) officers on site is required at events involving alcohol, at the event organizer's expense. Police Chief has final discretion on what police services, and how many officers, are required. (CPD contact info on Page 6.)  OFF DUTY POLICE F  \$45.00   NORMAL R  \$50.00   RATE IF AL  - MINIMUM 4	ATE COHOL SI	ERVED		
11.	ARE YOU REQUESTING FIRE, EMT, OR TELECOMMUNICATOR SERVICES?	YES	_X_NO		
	If YES, how many are you requesting?	L. RATES P	ER HOUR		
	Fire/EMT/Telecommunicator personnel are provided at event organizer's expense.  Fire Chief has final discretion on what services & personnel are required.  \$45.00   NORMAL R \$50.00   RATE IF AL	ATE			
	AMBULANCE TRANSPORT IS NOT INCLUDED. (CFR contact info on Page 6.)	HOURS -	-		
12.	WILL YOUR EVENT INVOLVE THE USE OF PORTABLE TOILETS?	YES	_X_NO		
	Event organizer shall be responsible for obtaining all necessary permits, licenses, and permissions. (See page 6	.)			
13.	ANY ADDITIONAL COMMENTS, INFORMATION, OR REQUESTS?	YES	NO		

If YES, please use this spa	ice:		

DocuSign Envelope ID: 06926414-2A89-476D-A276-E7EBED88195A

# **EVENT ORGANIZER ACKNOWLEDGEMENT & SIGNATURE**

#### BY SIGNING BELOW, I HEREBY ACKNOWLEDGE THAT:

- 1. I have read and completely understand the procedure for requesting a Special Event Permit, the rules and regulations regarding special events, and the rights reserved by the City of Cullman.
- 2. I understand and agree to abide by the afore-mentioned procedures, rules, and regulations as well as all other local, state, or federal rules, regulations, and laws that are applicable to my event.
- 3. I understand that it is my responsibility to contact the appropriate department(s) to coordinate any assistance that may be needed and that I shall be responsible for any costs that may be associated with any departmental assistance that is either requested by me or required by the City of Cullman.
- 4. I understand that it is my responsibility to contact the appropriate department(s) to ensure that any other applicable permits, licenses, or permissions are obtained; and that failure to do so will result in the revocation of any Special Event Permit issued.
- 5. I understand that submitting this application is not a guarantee that my special event will be approved; and I understand that my event is not fully approved until the City Council authorizes it, all requirements are met, all fees/costs are paid, and the Special Event Permit is signed and issued by the Mayor.
- 6. This application is complete and the information contained herein is true and correct to the best of my knowledge.

Larun Hassell		March 21, 2024   1:57 PM CDT				
Signature of Event Organizer Date			<u> </u>			
Karen Hassell		Admin. Assistant / Facility Coord.				
Prin	ted Name	Title (if applicable)				
Kar	Karen Hassell					
Bus	iness or Organization Name (if applicable)					
	APPLICATION CHEC	KLIST				
<b>~</b>	I HAVE CONTACTED THE CITY CLERK'S OFFICE REGARDING RACE/	RUN ROUTE.	YES	□ио	XN/A	
<b>~</b>	I HAVE CONTACTED CPRST TO RESERVE A PARK OR FACILITY.		YES	□NO	XN/A	
<b>~</b>	I HAVE CONTACTED CPRST REGARDING ALCOHOL AT THIS EVENT	(Q. 5).	YES	NO	XN/A	
<b>~</b>	I HAVE ATTACHED A DETAILED SAFETY PLAN AND SITE MAP.		YES	□NO	XN/A	
<b>~</b>	I HAVE INCLUDED A MAP OF STREET CLOSINGS AND/OR RACE ROL	JTES.	YES	XNO	□N/A	
<b>~</b>	I HAVE INCLUDED SIGNATURES OF PROPERTY/BUSINESS OWNERS APPROVING STREET/SIDEWALK CLOSURES. (Q. 2)	/MANAGERS	YES	□NO	XN/A	
<b>~</b>	I HAVE CONTACTED THE FIRE MARSHAL ABOUT THE USE OF FOOD	TRUCKS (Q.7).	YES	□NO	XN/A	
<b>~</b>	I HAVE CONTACTED THE FIRE MARSHAL ABOUT THE USE OF PYRO	TECHNICS (Q.9).	YES	NO	XN/A	
<b>~</b>	I HAVE INCLUDED WRITTEN AUTHORIZATION BY THE PROPERTY OF TO USE PROPERTY NOT BELONGING TO ME FOR MY EVENT.	WNER/MANAGER	YES	□no	× <sub>N/A</sub>	
<b>~</b>	I HAVE CONTACTED THE CPD FOR RULES REGARDING PROTESTS,	RALLIES, ETC.	YES	□NO	XN/A	
<b>~</b>	I HAVE READ AND UNDERSTAND THE PROCEDURES, RULES, & REC FOR APPLYING FOR AND CARRYING OUT A SPECIAL EVENT IN CUL		XYES	□NO	□N/A	
<b>~</b>	I HAVE READ AND UNDERSTAND THE RIGHTS RESERVED BY THE CAS OUTLINED ON PAGE 4.	ITY OF CULLMAN	XYES	□NO	□N/A	
	I HAVE CONTACTED THE FIRE MARSHAL ABOUT THE USE OF PYROUT I HAVE INCLUDED WRITTEN AUTHORIZATION BY THE PROPERTY OF TO USE PROPERTY NOT BELONGING TO ME FOR MY EVENT.  I HAVE CONTACTED THE CPD FOR RULES REGARDING PROTESTS, I HAVE READ AND UNDERSTAND THE PROCEDURES, RULES, & RECEPTOR APPLYING FOR AND CARRYING OUT A SPECIAL EVENT IN CULI I HAVE READ AND UNDERSTAND THE RIGHTS RESERVED BY THE COMMENT.	TECHNICS (Q.9). WNER/MANAGER RALLIES, ETC. GULATIONS LMAN (PAGE 4).	□YES □YES □YES □YES			

INCOMPLETE APPLICATIONS CANNOT BE PROCESSED, SO PLEASE MAKE SURE THAT ALL QUESTIONS ARE ANSWERED AND ALL REQUIRED DOCUMENTATION IS ATTACHED BEFORE SUBMITTING.

You may be required to contact a department or agency regarding your permit. It is your responsibility to ensure that all applicable permits and licenses are obtained and to coordinate assistance through the appropriate department(s).

# COSTS MAY BE INCURRED FOR SOME SERVICES FOR WHICH EVENT ORGANIZER SHALL BE RESPONSIBLE.

IF YOU'RE UNSURE ABOUT WHAT PERMITS/LICENSES/PERMISSIONS ARE REQUIRED, CONTACT THE CITY CLERK'S OFFICE.

#### **CULLMAN CITY HALL**

Phone: (256) 775-7109 Email:cityhall@cullmanal.gov

#### **CITY CLERK'S OFFICE**

For general permit procedure information; to obtain preferred race/walk/parade routes; to obtain permits/licenses for vendors; to submit payment for applicable fees and/or costs for services.

Location: Cullman City Hall

204 2<sup>nd</sup> Avenue NE Cullman, AL 35055

Phone: (256) 775-7109
Email: pleslie@cullmanal.gov
Web: cullmanal.gov/depts/admin

#### CPRST (PARKS, RECREATION, & SPORTS TOURISM)

To check availability of and reserve parks or recreational facilities; to obtain applicable permits for events involving alcohol consumption and/or sales.

Location: 703 2nd Avenue NE

Phone:

Cullman, AL 35055 256-734-9157

Email: info@cullmanrecreation.org Web: www.cullmanrecreation.org

## **CULLMAN FIRE RESCUE | FIRE MARSHAL**

For inspection of food trucks; to obtain applicable permits for pyrotechnics, fires, etc.; to request fire/EMT/telecommunicator services; to coordinate ingress/egress for fire/medical emergencies.

Location: 1920 Butler Street NW

Cullman, AL 35055 Phone: (256) 775-7186

Web: cullmanal.gov/depts/fire/

Email: hgriffith@cullmanal.gov (general)
Email: cchaffin@cullmanal.gov (Fire Marshal)

## **CULLMAN COUNTY HEALTH DEPARTMENT**

To obtain applicable permits for the preparation and sale of food; to obtain applicable permits for the use of portable toilets.

Location: 601 Logan Avenue SW

Cullman, AL 35055 (256) 734-1030

Web: www.alabamapublichealth.gov/cullman

#### **MAYOR'S OFFICE**

To obtain the official Special Event Permit after City Council authorization and after all other requirements have been met.

Location: Cullman City Hall

204 2<sup>nd</sup> Avenue NE Cullman, AL 35055

Phone: (256) 775-7102 Email: lwest@cullmanal.gov

Web: cullmanal.gov/government/mayor

#### **CULLMAN POLICE DEPARTMENT**

To request police and/or traffic control services; to coordinate safety and traffic control; to be advised of applicable rules and laws concerning protests, rallies, etc.

Location: 601 2<sup>nd</sup> Avenue NE

Cullman, AL 35055 (256) 734-1434

Email: cullmanpd@cullmanal.gov Web: cullmanal.gov/depts/cpd/

#### **CITY STREET DEPARTMENT**

To coordinate the use of city-owned barricades for street and/or sidewalk closures.

Location: 69 Mitchell Road NE

Cullman, AL 35055

Phone: (256) 775-8441

Web: cullmanal.gov/depts/streetdept

#### **LEGAL OFFICE**

Phone:

For questions regarding permit rules & regulations or questions of a legal nature.

Location: Cullman City Hall

204 2<sup>nd</sup> Avenue NE Cullman, AL 35055 (256) 775-7105

Email: Isatterfield@cullmanal.gov

#### **COUNCIL MEETING INFORMATION**

Phone:

City Council meetings are normally held on the 2<sup>nd</sup> & 4<sup>th</sup> Monday of each month at 7PM in the City Hall auditorium (unless otherwise announced). Meeting notices, agendas, & minutes are online at **cullmanal.gov/government/city-council/council-minutes**.

www.CullmanAL.gov

# - PRINT ADDITIONAL COPIES, AS NEEDED -

# STREET CLOSING APPROVAL FOR SPECIAL EVENT

(Complete only if you are requesting the CLOSING of a street or streets for your event.)

TREET(S)/SIDEWALK(S) REQUESTING	TO CLOSE FOR EVENT:	6th Street SE bt 3rd Ave SE and 2	2nd Ave SE
vent Organizer: St John's Evangelical Prote	estant Church	Phone: 256-734-0344	
ddress: 512 2nd Ave SE Cullman Al 3505		ail: karen.hassell@sjepc.com	
ate(s) of Street Closing: May 5, 2024 Sunda	Time(s	) of Street Closing: 8am 3:00pm	
ame/Description of Event: St. John's Churc			
AUTHORIZED SIGNATURE(S) OF PROPER APPROVAL OF STREET CLOSU		s)/MANAGER(S) MUST BE COLLEC <sup>*</sup> pages, if necessary, or your own fo	
Docusigned by: Karin Hassill	Karen Hassell	Admin.	Assistant / Fa
Signature	Printed Name	Title	
	St John's Evangeli	cal Protestant Church	
Business Name (if applicable)	Business Address		
		APPROVE CLOSING?	YES NO
Phone Number Email Addres	s		
 Signature	Printed Name	Title	
- 19			
Business Name (if applicable)	Business Address		
		APPROVE CLOSING?	_YESNO
Phone Number Email Addres	ss 		
Signature	Printed Name	Title	
Business Name (if applicable)	Business Address		
Phone Number Email Address	es s	APPROVE CLOSING?	_YESNO
Signature	Printed Name	Title	
Business Name (if applicable)	Business Address		
		APPROVE CLOSING?	YES NO
Phone Number Email Addres	S INT ADDITIONAL COPIES. AS		

# THIRD-PARTY PROPERTY OWNER APPROVAL

Event Organizer: St. John's Evangelical Protesta	ant Church Phone: 256-734-0344
Address: 512 2nd Ave SE Cullman Al 35055	Email: karen.hassell@sjepc.com
Date(s) of Closing: Sunday May 5, 2024	Time(s) of Closing: 8:00am3:00pm
Name/Description of Event: St. John's Church 15	0th Anniversary Celebration
Location of Event: 6th St SE between 3rd Ave S	E and 2nd Ave Se Cullman al
	AGER/REPRESENTATIVE OF THE ABOVE-REFERENCED PROPERTY AND I TO USE SAID PROPERTY FOR THE ABOVE-REFERENCED EVENT.
Signature	Printed Name
Address	
Phone Number	Email Address
	AGER/REPRESENTATIVE OF THE ABOVE-REFERENCED PROPERTY AND I TO USE SAID PROPERTY FOR THE ABOVE-REFERENCED EVENT.
Signature	Printed Name
Address	
Phone Number	Email Address
	AGER/REPRESENTATIVE OF THE ABOVE-REFERENCED PROPERTY AND I
Signature	Printed Name
Address	
Phone Number	Email Address
	AGER/REPRESENTATIVE OF THE ABOVE-REFERENCED PROPERTY AND I TO USE SAID PROPERTY FOR THE ABOVE-REFERENCED EVENT.
Signature	Printed Name
Address	
Phone Number	Email Address

# St. John's 150<sup>th</sup> Anniversary Celebration

Street Closing Request –  $6^{th}$  Street SW between  $3^{rd}$  Ave SE and  $2^{nd}$  Ave SE

