

SPECIAL EVENT PERMIT APPLICATION

Submit application at least 30 days prior to the event.

The approval process can take up to thirty (30) days. Please plan with this time in mind when making commitments, advertising, etc.

Please read PAGE 3 before completing this application.

EVENT INFORMATION	- EVENT ORGANIZER -	1
NAME OF EVENT: Jeepers Creepers	Name: SUMMER SHADDIX	
	Title: EVENT COORDINATOR	
DATE(S) OF EVENT: October 28, 2023	Organization: 3SIXTY JEEP CLUB	
TIME(S) OF EVENT: 10:00AM	Address: 1141 HWY 69N	
EVENT TYPE:	CULLMAN, AL 35058	
☐ 5K/10K Run—➤ Must call City Hall at 256-775-7104 re: route	Phone Number(s): 256-221-2969	
□ Parade/Procession	Email Address(es): PUBLICRELATIONS@3SIXTYJEEPCLUB.COM	
□ Race/Ride		
Festival/Concert	- FOR ADMINISTRATIVE USE ONLY -	
☐ Protest/Picket/Rally->Must call CPD (256-734-1434) for rules		
Block Party	DEPARTMENTAL INITIAL REVIEWS	
□ Other	MAYOR'S OFFICE	
DESCRIPTION OF EVENT: WE WOULD LIKE TO MAYE A TRAINK OR TREAT TYPE EVENT WALLOWS A TRUNK OR TREAT TYPE OF EVENT WITH HALLOWEEN MUSIC AND KID FRIENDLY ACTIVITIES.	AND RESIDENCE AND ADDRESS OF THE PROPERTY OF T	
	Woody Jacobs June 2, 2023	1:55 PM (
SIZE OF EVENT (Expected Maximum Attendance)	Mayor Date	
☐ Small Event (<500 persons)	POLICE DEPARTMENT	
Medium Event (500-5000 persons)	X Approved Conditionally Approved Denied	1
☐ Large Event (5000+ persons)	Comments/Concerns;	
For large events, event safety and operational plans MUS be submitted with this application.		1
TYPE OF PROPERTY TO BE USED: (Check all that apply.)	Police Chief or Designee Date	is .
☐ Public Street and/or Sidewalk		
City Park/Recreational Facility	* ApprovedConditionally Approved Denied	
Parks/Recreational Facilities MUST be reserved through CPRST <u>BEFORE</u> submitting this application (see page 6) Name of Park or Facility: <u>DEPOT PARK</u>	Commente/Concome: R. Darren Peeples	
Name of CPRST employee who authorized use:	June 2, 2023 12:	1 PM CDT
OLIVIA SHARPTON	Fire Chief or Designee Date	
☐ Property Owned by Someone Else	CPRST 1	
Property Owner/Manager MUST authorize use of property Page 8 is provided for this purpose, if needed. Name of Owner/Manager:	X Approved Conditionally Approved Denied Comments/Concerns;	
Is the Owner/Manager's written authorization attached?	N# //4 6/1/23	
YES NO	OPRST Director or Designee Date	

1.	IS THIS A 501(c)(3) CHARITY EVENT? If YES: 3SIXTY JEEP CLUB Entity Name	1065847 501(c)(3) Number		
2.	ARE YOU REQUESTING THE CLOSING OF PUBLIC STREETS OR SIDEWALKS?	1 // /		
	If event involves closing streets or sidewalks, you MUST have written approval of affected by the closing. Page 7 is provided for this purpose, if needed.	all property owners/managers or residents		
	You MUST ensure that adequate ingress and egress paths for fire, medical, and public safety officials, and follow all rules, regulative of Cullman and the State of Alabama. If YES, list streets/sidewalks to be closed (attach map or diagram).	police emergency response is maintained at a lations, ordinances, and adopted codes of the		
1.	WILLYOU REQUIRE THE USE OF CITY OWNED BARRICAGES? Event organizer shall be responsible for arranging use of city barricades and paying ap			
4.	WILL YOUR EVENT INCLUDE AMPLIFIED MUSIC/SPEAKING OR OTHER EXCESS	NVE NOISE? YES N		
	Events involving amplified music, speaking, or other excessive noise as defined by 10PM, unless otherwise noted. Complaints will be investigated by the Cullman Pol	y the City's noise ordinance <mark>shall conclude t</mark> ice Department.		
	If YES, describe: HALLOWEEN MUSIC			
	WILL ALCOHOLIBE SERVED DURING TO SERVE THE SERVED DURING TO SERVED TO SERVED THE SERVED DURING TO SERVED THE SERVE			
	If YES, you MUST CONTACT CPRST (256-734-9157) BEFORE SUBMITTING THIS APPLICATION! Also, any event involving alcohol require a minimum of two (2) police officers on site at the expense of the event organizer.			
	Have you contacted CPRST concerning serving alcohol at your event?			
i.	WILL YOUR EVENT INCLUDE FOOD OR DRINK VENDORS?			
	Event organizer shall be responsible for obtaining all necessary permits, licenses, and	YES Permissions. (See page 6.)		
' .	Event organizer shall be responsible for obtaining all necessary permits, licenses, and WILLIANY VENDORS BE USING FOOD TRUCKS AT THE EVENT? Food truck vendors are required to have a current inspection on file with the Fire Marsh	permissions. (See page 6.)		
7. 3.	Event organizer shall be responsible for obtaining all necessary permits, licenses, and WILLIAMY VENDORS BE USING FOOD TRUCKS AT THE EVENT?	permissions. (See page 6.) NIA' YES nal's office (See page 6.)		
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EVENT ORGANIZER ACKNOWLEDGEMENT & SIGNATURE

BY SIGNING BELOW, I HEREBY ACKNOWLEDGE THAT:

- 1. I have read and completely understand the procedure for requesting a Special Event Permit, the rules and regulations regarding special events, and the rights reserved by the City of Cullman.
- 2. I understand and agree to abide by the afore-mentioned procedures, rules, and regulations as well as all other local, state, or federal rules, regulations, and laws that are applicable to my event.
- 3. I understand that it is my responsibility to contact the appropriate department(s) to coordinate any assistance that may be needed and that I shall be responsible for any costs that may be associated with any departmental assistance that is either requested by me or required by the City of Cullman.
- 4. I understand that it is my responsibility to contact the appropriate department(s) to ensure that any other applicable permits, licenses, or permissions are obtained; and that failure to do so will result in the revocation of any Special Event Permit issued.
- 5. I understand that submitting this application is not a guarantee that my special event will be approved; and i understand that my event is not fully approved until the City Council authorizes it, all requirements are met, all fees/costs are paid, and the Special Event Permit is signed and issued by the Mayor.

6. This application is complete and the information	contained herein is true and correct to the best of my knowledge. $5.9 \cdot 23$
Signature of Event Organizer	Date
SUMMER SHADDIX	EVENT COORDINATOR
Printed Name	Title (if applicable)
3SIXTY JEEP CLUB	
Business or Organization Name (if applicable)	
APPLICA	TION CHECKLIST
✓ I HAVE CONTACTED THE CITY CLERK'S OFFICE RE	EGARDING RACE/RUN ROUTEYESNON/A
\checkmark I HAVE CONTACTED CPRST TO RESERVE A PARK	OR FACILITY. YES NO N/A
✓ I HAVE CONTACTED CPRST REGARDING ALCOHO	LAT THIS EVENT (Q. 5).
✓ I HAVE ATTACHED A DETAILED SAFETY PLAN AND	D SITE MAP. YES NO WN/A
✓ I HAVE INCLUDED A MAP OF STREET CLOSINGS A	ND/OR RACE ROUTES. ☐YES ☐NO ☑N/A
I HAVE INCLUDED SIGNATURES OF PROPERTY/BU APPROVING STREET/SIDEWALK CLOSURES. (Q. 2)	ISINESS OWNERS/MANAGERS
✓ I HAVE CONTACTED THE FIRE MARSHAL ABOUT T	HE USE OF FOOD TRUCKS (Q.7). YES NO N/A
✓ I HAVE CONTACTED THE FIRE MARSHAL ABOUT T	HE USE OF PYROTECHNICS (Q.9). YES NO WIA
I HAVE INCLUDED WRITTEN AUTHORIZATION BY TO USE PROPERTY NOT BELONGING TO ME FOR	HE PROPERTY OWNER/MANAGER MY EVENT.
✓ I HAVE CONTACTED THE CPD FOR RULES REGAR	DING PROTESTS, RALLIES, ETC. YES NO DINA
I HAVE READ AND UNDERSTAND THE PROCEDURI FOR APPLYING FOR AND CARRYING OUT A SPECI	ES, RULES, & REGULATIONS AL EVENT IN CULLMAN (PAGE 4). YES NO N/A
✓ I HAVE READ AND UNDERSTAND THE RIGHTS RES AS OUTLINED ON PAGE 4.	SERVED BY THE CITY OF CULLMAN YES NO N/A
INCOMPLETE APPLICATIONS CANNOT BE PRO	DCESSED, SO PLEASE MAKE SURE THAT ALL QUESTIONS

Event organizer is responsible for coordinating and paying costs associated with any assistance needed from city departments upon event approval. City of Cullman | CullmanAL.gov | 256-775-7109 | cityhall@cullmanal.gov | 204 2rd Avenue NE | P.O. Box 278 | Cullman, AL 35056